

Publishing Start to Finish: Borderless Press

Phase I: Manuscript Submission

	Proposal Submitted	Aquisition (informal agreement)	Fine Tuning	<i>Non-Blind Pre-Peer Review</i>	<i>Mentor identified</i>	Submission of MSS * final * draft	▶
timeframe							
owner	Author	Joe / Melody	Author	Joe	Joe	Author	

Phase II: Peer Review

Peer Review	Author Acceptance Letter	Post Peer Review Editing	Peer Review Pass	▶
4 - 6 weeks	1 - 2 weeks	1 - 6 months	1-2 weeks	
Joe	Author	Author	Joe	

Phase III: Contract

Agreement Sent and Recieved	Author Agreemt Signed	▶
2 - 3 days	1 week	
Melody	Author	

Meet the Team

Joe Duggan - Executive Editor
 Ciara Chivers - Project Management and Copy Editor
 Melody Stanford - Operations and Production Editor

Questions?

editor@borderlesspress.com

Phase IV: Copy Editing

Copy Editing	Post Copy Editing Revisions	MSS Final Review	<i>Translation</i>	MSS finalized	▶
1 - 3 weeks	1 - 3 weeks	3 - 5 days			
Ciara	Author	Ciara	Joe	Ciara	

Phase V: Production

Back Cover Endorsements	Cover design	Pre marketing	Layout	<i>Indexing (if applicable)</i>	Author Signoff	Editorial Signoff	Production	▶
3 - 5 days	1 - 2 weeks	1 - 2 weeks	1 - 2 weeks	1 week	1 week	1 week	1 weeks	
Joe / Author	Melody	Melody	Melody	Author	Author	Joe	Melody	

Phase VI: Marketing

Marketing
Ongoing
Melody / Author

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